

**Lake Land College
Buildings and Site Committee
January 8, 2026**

Minutes

The Buildings and Site Committee of the Board of Trustees met on January 8, 2026, in room 011 of the Board and Administration Center, Mattoon. Committee Chair Cadwell called the meeting to order at 9:00 a.m.

Trustee Committee Members Physically Present:

Mr. Gary Cadwell, Committee Chair
Mr. Chuck Deters
Mr. Scott Montgomery
Mr. Tom Wright, Ex-Officio

Trustee Committee Members Participating via Audio or Video Means:

None

Trustee Committee Members Absent or Not Participating by Any Means:

Mr. Larry Lilly

Other Trustee Participants:

Ms. Doris Reynolds
Ms. Densie Walk
Student Trustee Jay Bliler

Other Meeting Participants Physically Present:

Dr. Josh Bullock, President
Ms. Jean Anne Highland, Chief of Staff
Mr. John Woodruff, Vice President for Business Services
Ms. Heather Nohren, Vice President for Student Services
Dr. Ike Nwosu, Vice President for Academic Services
Mr. Scott Rawlings, Director of Physical Plant
Mr. Jeremy Moore, Facilities Planning Manager
Ms. Christi Donsbach, Executive Director for College Advancement
Ms. Madge Shoot, Comptroller
Ms. Kelly Allee, Director of Marketing and Public Relations

Hearing of Citizens, Faculty and Staff.

There were no public comments.

Approval of Minutes of August 14, 2025, Meeting.

Trustee Deters moved and Trustee Montgomery seconded to approve the minutes of the August 14, 2025, Buildings and Site meeting.

There was no further discussion.

Roll Call:

Yes: Trustees Cadwell, Deters, Montgomery and Wright. No: None.

Absent: Trustee Lilly.

Motion carried.

Nomination for Clem Phipps Exemplary Trustee Award and Naming of Buildings, Grounds or Academic Programs.

Board Chair Wright announced that he was appointing the members of the Buildings and Site Committee along with President Bullock and Ms. Christi Donsbach, Executive Director for College Advancement, to serve on an Advisory Committee to consider the posthumous naming of Mr. Mike Sullivan, a former trustee, for the Clem Phipps Exemplary Trustee Award and the naming of the new main entrance plaza at Lake Land College's main campus as the Sullivan Plaza in recognition of Mike Sullivan's exceptional and transformative contributions to Lake Land College, its students, and the broader community.

The Advisory Committee reviewed a nomination letter detailing the numerous merits for this naming request, including Mr. Sullivan's contributions to the Board of Trustees and the College, as well as his numerous contributions at the local, regional, state and national levels. This letter also highlighted his numerous awards, honors and recognitions. The nomination letter was signed by Board Chair Tom Wright, President Bullock, Ms. Jean Anne Highland, Chief of Staff, and Ms. Donsbach. Ms. Highland presented highlights of the basis for their recommendation and she stressed their collective belief that Mr. Sullivan's profound impact to the growth of Lake Land College and the greater Illinois Community College system for almost four decades firmly supports the naming of the new main entrance plaza at the College's main campus as the Sullivan Plaza as a fitting tribute to his profound dedication and volunteerism. Ms. Highland cited Board Policy 11.10, sections #14 - B and D for the naming qualification based upon Mr. Sullivan's unique distinction in his service to Lake Land College, public service and the public community college system in Illinois.

Committee Chair Cadwell said he fully supported this recommendation and that over the years Mike Sullivan's name had become synonymous with Lake Land College.

Ms. Highland asked if there were any questions or concerns and there were none.

President Bullock moved and Trustee Wright seconded that the Naming Advisory Committee (Buildings and Site Committee, inclusive of the College President and Executive Director for College Advancement) submit a recommendation to the Board of

Trustees during the January 12, 2026, Board meeting for approval of the posthumous naming of Mr. Mike Sullivan for the Clem Phipps Exemplary Trustee Award and for the naming of the new main entrance plaza at Lake Land College's main campus as the Sullivan Plaza in recognition of Mike Sullivan's exceptional and transformative contributions to Lake Land College, its students, and the broader community.

There was no further discussion.

Roll Call:

Yes: President Bullock, Ms. Christi Donsbach and Trustees Cadwell, Deters, Montgomery and Wright. No: None. Absent: Trustee Lilly.

Motion carried.

Proposed Revisions to Board Policy 11.0 - Naming of Buildings, Grounds or Academic Programs.

Ms. Highland gave a recommendation for proposed revisions to the above-referenced Policy. Trustees reviewed details of the proposed revisions. Ms. Highland noted how Policy 11.10 establishes the process and guidelines for the consideration of recommendations or requests for naming of buildings, grounds, or academic programs at the College. She said that proposed revisions eliminate the need for undue delays in the processing of naming requests, especially given the considerable advancement in communication technologies since this Policy was last updated in 2013. She also noted how proposed additions to the Policy will enable the Board to waive and/or alter guidelines with Board approval related to specific fundraising campaigns.

Ms. Highland said that with this Committee's recommendation, we will request the Board waive first reading and approve proposed revisions at the January 12, 2026, regular Board of Trustees meeting.

Trustee Deters moved and Trustee Montgomery seconded to recommend to the Board of Trustees approval of proposed revisions as presented to Board Policy 11.10 – *Naming of Buildings, Grounds or Academic Programs.*

There was no further discussion.

Roll Call:

Yes: Trustees Cadwell, Deters, Montgomery and Wright. No: None.
Absent: Trustee Lilly.

Motion carried.

Updates on Campus Facilities and Landscaping Master Plan.

Mr. Jeremy Moore, Facilities Planning Manager, provided updates on several capital improvement projects that are included in the College's Facilities Master Plan. He highlighted for Trustees key updates for projects that are in process, the early stages of planning, or scheduled to be launched in the near future. Various buildings, room or campus locations included:

In Process:

Effingham Technology Center
Kluthe
Webb Hall Testing & Tutoring
Northwest Building Labs and Classrooms
Fieldhouse Roof
West Building Roof
Front/New Entrance

Early Stages (planning):

Parking Lot B
Athletic Training Facility
Library or the Learning Resource Center
Northwest Building Roof Replacement

Future projects:

Fieldhouse Plaza
Landscaping plans – phase 2

Dr. Bullock highlighted for Trustees the newly proposed building structure the Administration is considering for the Athletic Training Facility, following discussion with the Committee at the August 2025 meeting. He reminded Trustees of their directive at that meeting to consider additional building construction options for a nicer facility than what was initially proposed at a budget of approximately \$1.5 M. He said that the Administration has been working with the College's architect of record to consider a pre-engineered steel building, with façade to match facilities in the surrounding area of the new site location or the grassy area between the Field House and parking lot B. He noted that plans for the Athletic Training Facility will include restrooms for easy access from the ball diamonds and for cross-country meets. He also noted that the newly proposed structure will enable the College to use the facility for many other purposes. He stressed that the Administration will update the Committee again in the near future when the Administration has more details. Trustees learned that the anticipated cost for the revised structure type will be approximately \$2.5M to \$3.0M.

Mr. John Woodruff, Vice President for Business Services, highlighted how he and Dr. Bullock continue to review the 10-year Facility Master Plan and landscaping plans, and that they are collecting and reviewing campus maintenance trends. He said they are working to adjust and prioritize projects based on this ongoing analysis and

consideration of the availability and timing of funds. He said he hopes to present to the Committee again in March 2026 to provide updates and potentially propose changes to the timing of various projects.

There was no further discussion.

Roll Call:

Yes: Trustees Cadwell, Deters, Montgomery and Wright. No: None.

Absent: Trustee Lilly.

Motion carried.

Other Business.

There was no additional discussion.

Adjournment.

Trustee Montgomery moved and Trustee Deters seconded to adjourn the meeting at 9:36 a.m.

Motion carried by unanimous voice vote.

Approved by:

/s/Gary Cadwell
Committee Chair/Committee Secretary